

# SCHOOL SITE COUNCIL MEETING - Tuolumne Elementary Training

**AGENDA/MINUTES – SEPTEMBER 2021**

**DATE:** 9/28/21

**TIME:** 2:45

**LOCATION:** ROOM 7

**ATTENDEES**

Role	Member Name		Role	Member Name		Role	Member Name	
Principal	Lisa Frymire	<input type="checkbox"/>	Other	Susanna Novoa	<input type="checkbox"/>	Parent	Cealia Mejia	<input type="checkbox"/>
Teacher	Robert York	<input type="checkbox"/>	Parent	Erin Aguilar	<input type="checkbox"/>	Parent	Leonel Zambrano	<input type="checkbox"/>
Teacher	Elsa Martinez	<input type="checkbox"/>	Parent	Samantha Pimentel	<input type="checkbox"/>	Student		<input type="checkbox"/>
Teacher	Maria Saldana Flores	<input type="checkbox"/>	Parent	Patricia Calderon	<input type="checkbox"/>	Student		<input type="checkbox"/>

**MEETING CALLED TO ORDER AT**

ITEM	PERSON RESPONSIBLE	PURPOSE	MINUTES	ACTION
Welcome to 2021-2022 SSC	Principal			
Purpose & Responsibilities of School Site Council	Principal		The purpose and responsibilities of the SSC was reviewed.	
Training of School Site Council	Principal		<b>School Site Council Training VIDEO</b> <a href="https://youtu.be/OOueEaxuPWY">https://youtu.be/OOueEaxuPWY</a> (18 mins) <b>School Site Council Training PPTs (English/Spanish)</b> The SSC was trained in the responsibilities of the SSC	
Election of Officers	Principal	Officers to serve for the 2021-2022 School Year	<p>The chairperson shall:</p> <ul style="list-style-type: none"> <li>• Preside at all meetings of the school site council.</li> <li>• Sign all letters, reports, and other communications of the school site council.</li> <li>• Perform all duties incident to the office of the chairperson.</li> <li>• Have other such duties as are prescribed by the school site council.</li> </ul> <p>The vice-chairperson shall:</p> <ul style="list-style-type: none"> <li>• Represent the chairperson in assigned duties.</li> <li>• Substitute for the chairperson in his or her absence.</li> </ul> <p>The secretary shall:</p> <ul style="list-style-type: none"> <li>• Keep minutes of all regular and special meetings of the school site council.</li> <li>• Transmit true and correct copies of the minutes of such meetings to members of the school site council and to the following other persons: Director of Categorical Programs.</li> <li>• Provide all notices in accordance with these bylaws.</li> <li>• Be custodian of the records of the school site council.</li> <li>• Keep a register of the names, addresses and telephone numbers of each member of the school site council, the chairpersons of school advisory committees, and others with whom the school site council has regular dealings, as furnished by those persons.</li> </ul>	<p>Motioned: Seconded: Status: Chairperson:</p> <p>Motioned: Seconded: Status: Vice Chairperson:</p> <p>Motioned: Seconded: Status: Secretary:</p>

			<ul style="list-style-type: none"> <li>Perform other such duties as are assigned by the chairperson or the school site council.</li> </ul>	
Schedules of 2021-22 Meetings			Meeting dates were discussed. Meeting Dates Form was completed and will be provided to all SSC members.	
SSC Annual Bylaws Review		To assure all members are aware of bylaws	<b>ALL SITES BY-LAWS Must be reviewed in 2021-2022.</b>	
English Learner Advisory Committee (ELAC)	Principal		The ELAC committee met and voted to continue to meet and not turn over their responsibilities to the SSC. A representative from the ELAC will attend the SSC meeting and provide a summary of their meeting as well as the DELAC (District English Learner Advisory Committee) minutes.	DELAC Rep: Alternative DELAC Rep:
1% Title I Parent Involvement Set-Aside Requirement	Principal	Parent Input	Parent input is required for the 1% Title I Parent Involvement set-aside funds for our school site. \$_____ is set aside from this school year's Title I budget. Parent input included:	
Parent Input				
Future Agenda Items				

MEETING ADJOURNED AT [REDACTED]



## Modesto City Schools School Site Council Purpose & Responsibilities

### SSC Purpose & Responsibilities

**PURPOSE:**

The SSC members come together as a decision-making Council to tackle the task of improving the achievement for every student. The primary focus is on the school's instructional program and all of its related categorical resources.

**SSC Roles and Responsibilities of the Principal:**

- The agent of the local board of education.
- Member of the School Site Council.
- Obligated to understand board policies and procedures and provide information to the SSC.
- Does not have veto power over any decision of the School Site Council.

**The purpose and responsibilities of the SSC:**

- Analyze and evaluate the academic achievement of all students in the school.
- Obtain recommendations from school site advisory, standing, and special committees regarding the focus of the School Plan for Student Achievement (SPSA) in meeting the needs of specific subgroups of students.
- Develop and approve the SPSA and all related proposed expenditures in accordance with all state and federal laws and regulations.
- Recommend the SPSA, including related budget expenditures to the local governing board.
- Provide ongoing monitoring of the implementation of the plan and budgets/expenditures.
- Revise the SPSA, including expenditures, timelines, and evaluation criteria, as needed.
- Participate in local, state, and federal reviews of the school's program for compliance and quality.
- Annually evaluate the effectiveness of the school's progress toward meeting school goals to raise student achievement for all students.
- Encourage board representation of parents, community members, teachers, and students, if appropriate, including all socioeconomic, ethnic, and programmatic groups represented in the school in leadership roles and in the activities of the School Site Council.
- Carry out all other duties assigned to the Council by the district governing board and by state or federal law.
- Approve the School Safety Plan.

# SCHOOL SITE COUNCIL TRAINING

## Modesto City Schools

**PURPOSE:** Representative members of the school community who come together to tackle the task of improving the achievement of every student.

### COMPOSITION OF SCHOOL SITE COUNCILS:

- Elementary – 10 members – 50% school staff, 50% parent/community
- Middle/Junior High School – 12 members – 50% school staff; 25% parent/community; 25% students
- High School – 12 members – 50% school staff; 25% parent/community; 25% students

### GREENE ACT:

- Open to the public;
- The public may address the school site council;
- Agenda posted 72 hours before meeting noting date, time, and place;
- Cannot act on an item not on the posted agenda unless by unanimous vote.

### ROLES/RESPONSIBILITIES:

- Create a calendar to complete projects throughout the school year;
- Attend regular meetings;
- The main focus is student achievement;
- The large focus is School Plan for Student Achievement (SPSA);
- Understand the different funding the school receives;
- A formal decision-making body.

### FUNDING:

#### Federal Funding:

- **Schoolwide Title I** – Schools who qualify with 40% or more of their population receiving Free or Reduced Lunches. Although not all students qualify for F/R lunches, because the program is Schoolwide, all students can be serviced. - *Beard, Bret Harte, Burbank, El Vista, Everett, Fairview, Franklin, Fremont, Garrison, Kirschen, Marshall, Martone, Muir, Robertson Road, Rose Ave., Shackelford, Sonoma, Tuolumne, Wilson, Wright, Hanshaw, La Loma, Mark Twain, Roosevelt, Beyer, Davis, Downey, Elliott, Gregori, Johansen, and Modesto*
- **Targeted Assist School (TAS)** - School with less than 40% but more than 35% of their population receiving Free or Reduced Lunches. Only students identified as Title I-eligible may be serviced. - *Enochs*

# SITE MONITORING AND EVALUATION OF SCHOOL PLAN FOR STUDENT ACHIEVEMENT

